**ISP 391**

**Credit for Variable Credit**

**PURPOSE**

Provides students the ability to register for and earn a minimum to maximum number of credits for an approved variable credit course.

**SUMMARY**

Clackamas Community College will allow students to register for and earn variable credit in specific courses designated as such. The minimum/maximum range of credit available will be determined by the instructional department within the range of the credits as stated in the course outline.

**STANDARD**

1. At the time of registration, a student will indicate the credit amount they are requesting for an approved variable credit course.
2. Students needing to adjust the number of credits they have enrolled for after the initial registration will do so through the add/drop process prior to the end of the tenth week of the term.
3. Students enrolled in a variable credit course will be graded according to the number of credits they are registered for and completion of course objectives. No adjustment to credit will be allowed at the time of grading.
4. Existing tuition policies will apply to variable credit courses.
   1. Tuition will be based on the number of credits for which the student has registered.
   2. Adjusting of credit through the add/drop process will be assessed at the current tuition rate.
   3. Existing refund policies will apply.

**REVIEW HISTORY**

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| ISP Committee | Adopted | April 15, 2011 |
| College Council | Reviewed | April 2, 2005 |
| College Council | Reviewed | October 19, 2001 |
| Instructional Council | Reviewed | January 17, 1989 |